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November 9, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *J. Fielding*
Director and Health Officer

SUBJECT: **USE OF SOLE SOURCE AGREEMENTS FOR THE PROVISION OF
SUBSTANCE ABUSE TREATMENT SERVICES AT PROBATION CAMPS**

This is to inform you that the Department of Public Health (DPH), Substance Abuse Prevention and Control (SAPC) will seek approval from the Board of Supervisors to amend existing agreements with Phoenix Houses of Los Angeles (PHLA), County Contract No. PH-001300, and Tarzana Treatment Centers, Inc. (TTC), County Contract No. PH-001349, to provide substance abuse counseling services at four Probation camps, under a Memorandum of Understanding (MOU) with Probation.

In order to meet Department of Justice (DOJ) settlement agreement provision, Probation is required to immediately implement and fund substance abuse services at camps McNair, Jarvis, Munz, and Mendenhall. As Juvenile Justice Crime Prevention Act (JJCPA) service providers, PHLA and TTC have been identified by Probation to provide in-custody substance abuse services because of their experience working with youths with criminal justice involvement. The MOU specifically named PHLA as the provider of service at camps Munz and Mendenhall and TTC as the provider at camps Jarvis and McNair.

Funding Allocation

Under the MOU, Probation has provided DPH-SAPC a total of \$800,000 per fiscal year (maximum of \$400,000 per agency) to provide substance abuse services for juveniles at camps Munz, Mendenhall, Jarvis and McNair, and referrals to outpatient services for juveniles upon discharge from these camps. According to the MOU, services will be provided to up to 50 youths at any given time at each of the camps, with an anticipated total of 200 youths served annually.

In order for counseling services to begin immediately at camps McNair and Jarvis, SAPC has used its delegated authority to provide funding to TTC in the amount of \$147,164. The remaining \$252,836 funding will come before the Board for approval on December 20, 2011. Since PHLA's JJCPA-funded contract is only for residential services, PHLA's contract will be amended to include a non-residential component, and allocate \$400,000 so that PHLA could begin providing services at camps Munz and Mendenhall under its new outpatient adolescent intervention agreement.

Treatment Model

The treatment model to be used at the Probation Camps is specifically designed for youth who meet the criteria for substance abuse/dependence disorders, or have been determined by the treatment agencies being at significant risk for such a diagnosis. Each youth will participate in an individual session with an addiction counselor at least once a month to discuss progress towards treatment objectives, with an additional session available for crisis intervention if needed. During individual sessions, counselors may use curricula from the Social Learning Model and cognitive-behavioral therapies to help youth focus on making positive changes in their lives. The youth will also participate in at least three structured groups per week (with an option to decrease to two groups per week based on progress towards treatment goals) using approved evidence-based curricula.

Additionally, families/caregivers of participants will be encouraged to attend a monthly family education group to do the following: build communication skills among the youth and parents/caregivers; teach resistance skills, including discussion of peer influences; assist parents/caregivers in identifying indicators and triggers for substance use/relapse; and assist in the reintegration of the youth to the community after release from camp by creating a supportive environment for the youth's sobriety and participation in outpatient services. At least 45 days prior to discharge from camp, PHLA and TTC will refer the youth to a SAPC JJCPA service provider for outpatient services and will coordinate a discharge planning meeting with the youth, family, case-carrying Probation Officer, and other entities to develop a transition plan from in-custody to out-of-custody services.

Justification for Use of Sole Source Contracting

PHLA and TTC were selected because of their extensive experience in working with Probation in meeting the needs of youth with substance abuse/dependence disorders or who are at significant risk for such a diagnosis. Additionally, both PHLA and TTC are identified in the Probation MOU as the two agencies to provide camp-based substance abuse services.

Approval of the recommended action will allow Probation to comply with the DOJ settlement agreement to provide substance abuse services at the four camps identified above.

If you have any questions or would like additional information, please let me know.

JEF:amh

c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Chief Probation Officer